



Residential Tenancy Application

Completed applications can be emailed to: apply@battyproperty.com.au
or posted to: PO Box 919 Mt Eliza Victoria 3930

Property & Tenancy Details

Property address:

Preferred commencement date:

Preferred lease term:

Rent amount: \$ per week

Applicant details

Dr/Mr/Mrs/Miss/Ms Given Names/s

Surname:

Date of birth:

Age:

Home phone:

Work phone:

Mobile:

Email:

Other applicant name [all adults residing at the property must be listed]

1

2

3

3

Number of adults to occupy property:

Number of children to occupy property

Age/s of children:

Pets: ☐ YES ☐ NO

Type/breed:

Identification [attached two forms of ID]

Drivers licence no:

State issued:

Expiry date:

Passport no:

Country issue:

OFFICE USE ONLY

Agent

Process Application date

Comments:

Current Landlord / Agent

Current address:

Please complete section **a** or **b**

a. Name of current Estate Agent / Private Landlord [if you are not renting go to section b]

Agent name or private landlord

Contact phone:

Home phone:

Current weekly rental: \$

Length of tenancy: Years

Months:

Reason for moving:

Other comments:

b. Details if Home Owner

The home is to be: ☐ Sold ☐ Rented ☐ Retained

Selling / leasing agency name:

Contact person:

Phone:

Mobile:

Sale amount / rental amount: \$

How long have you owned this home? Years:

Months:

Reason for moving:

Other comments:

Previous Landlord / Agent

Previous address:

Please complete section **a** or **b**

a. Name of current Estate Agent / Private Landlord [if you are not renting go to section b]

Agent name or private landlord

Contact phone:

Home phone:

Current weekly rental: \$

Length of tenancy: Years

Months:

Reason for moving:

b. Details if Home Owner

Was your home: ☐ Sold ☐ Rented ☐ Retained

Selling / leasing agency name:

Contact person:

Phone:

Length of stay:

Sale amount / rental amount: \$

Reason for moving:

Current Employment

| | |
|---------------------|---|
| Employer name: | Position |
| Employment address: | |
| Employer's phone | Contact name: |
| Employed since: | Net income: \$ per annum |
| Type: | <input type="checkbox"/> Full time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual |

If Self Employed

| | |
|--|---------------------|
| Business / Company name: | |
| Accountant's name: | Accountant's phone: |
| Type of business | ABN/ACN: |
| Do you intend to operate any part of your business from home? <input type="checkbox"/> NO <input type="checkbox"/> YES | |

Previous Employer

| | |
|---------------------------|--------------------|
| Previous employer's name: | Employer's phone: |
| Position: | Employment period: |

Other Forms of Income

| | |
|------------------------|----------------------|
| Other forms of income: | Amount: \$ per annum |
| Other comments: | |

References

| | |
|-------------------------|--------|
| Professional reference: | Phone: |
| Personal reference: | Phone: |
| Personal reference: | Phone: |

Emergency Contact [not residing with you]

| | |
|--------------|---------------|
| Next of Kin: | Relationship: |
| Address: | |
| Phone: | |

Tenancy Disclosure Statement

The information on this form is being collected by Batty Group. It is a condition of application for tenancy that you consent to the collection and use of this information by Batty Group of your personal information. We require this information so that we may consider your application to tenant/lease a property. We may provide this information and any or all of the information provided to us by any party to any third parties including Landlords, Landlords Agents and Solicitors and various government or statutory authorities in the interests of openness and transparency between all parties concerned. We may also contact personal and credit referees you nominate and exchange personal information according to normal commercial practice. Your personal information will be added to our database and may be used for the secondary purpose of providing you with further information about properties and services offered by Batty Group. It is your responsibility to ensure information you provide to us is correct at all times.

Tenancy Disclosure Statement

Batty Group Pty Ltd will contact the following Tenancy Databases in relation to your application:

National Tenancy Database Pty Ltd

(NTD) ABN 6579105025

Telephone: (03) 8629 1608

Facsimile: (03) 8629 1650

Address: P.O. Box 13294 George St, Brisbane QLD 4003

Website: www.ntd.net.au

PRIMARY PURPOSE

NTD collects your personal information to provide to its members and others listed, below, historical tenancy and public record information on individuals and companies who/which lease residential and commercial property from or through licensed real estate agent members of NTD. NTD also provides credit information on companies / directors applying for commercial leases.

The real estate agent / property manager will advise NTD of your conduct throughout the lease / tenancy, and the information will form part of your tenant history. NTD usually disclose information to:

- Licensed real estate agent members
- NTD'S parent company, Collection House Limited ABN 74 101 230 716 and its subsidiaries and related entities
- Credit Bureaus

If your personal information is not provided to NTD Batty Group Pty Ltd will not be able to carry out their professional responsibilities and will not be able to provide you with a lease / tenancy of the premises. For further information about tenancy databases you may refer to the above websites for NTD and TICA.

Declaration

1. I acknowledge that this is an application to lease this property and that my application is subject to the owners approval and the availability of the premises on the due date. No action will be taken against the Landlord or Agent if the application is unsuccessful or should the premises not be ready for occupation on the date for whatever reason.

2. The tenant is responsible for the connection and payment of gas, electricity, telephone and water consumption. Batty Property cannot confirm that any phone lines to the property are operable or able to be reconnected. It is the tenants responsibility to check with the telephone provider before proceeding with the tenancy to confirm the situation with the telephone line. Ensuring the main switch is in the off position for power connection remains the responsibility of the tenant.

3. I acknowledge that I have read and understood the privacy statements on this page.

4. During my inspection of this property I found it to be in reasonably clean condition and I accept the property in the current condition.

If this is not the case, please indicate any items you would like attended to prior to your tenancy. I acknowledge that these items are subject to the owners approval:

Signature _____

Print Name _____

Date _____